Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
September 8, 2015

Present: Pete Carlson, President; Debbie Wingo, Vice-president; Dan Wells, Clerk; Jim Bridges, Superintendent

In attendance: Mindy Maxedon, CBO; Nancie Castro, Dir. Of Human Resources and Curriculum; Sarah Steen, Coordinator of Curriculum; Grace Merritt, Admin. Assistant; Leslie Adair, Christina Orsi, Alyssa Wooten, David Olson, Principals

I. OPEN SESSION

a. Call to Order at 6:34 PM

b. Roll Call to Establish Quorum – Mrs. Thomas and Mr. Jackman were absent

c. Approval of Agenda

MSA (Wells/Wingo) approve the agenda

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

Welcome from Board – Mr. Carlson welcomed all in attendance. He reported that closed session would take place after open session business concludes.

The Pledge of Allegiance was recited.

Superintendent's Report – Dr. Bridges reported that he will be visiting each campus once a month this year. He is thoroughly enjoying his time with the students and staff. He thanked Mindy Maxedon, Leslie Adair and Sam Hagler for their efforts with the new Kindergarten playground structure project at Monticello School. The new and improved play structure was opened to students September 4. Along with David Olson and Ken Silman, Dr. Bridges commemorated the Traina gym milestone of reaching the top of the wall construction. They each wrote messages on the roof beams.

III. PUBLIC HEARING – No comments.

Sufficient Textbook and Instructional Materials Public Hearing – No comments.

IV. APPROVAL OF THE CONSENT AGENDA

4.1 Minutes – Regular Board Meetings August 18, 2015

4.2 Warrants – August 2015

4.3 Financials – June, July and August 2015

4.4 RGM Associates Change Order Requests #098-100 for the Jefferson School Replacement and #023R for Traina gymnasium

MSA (Wingo/Wells) approved the consent agenda

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

V. EDUCATIONAL SERVICES

5.1 Student Body Reports – Natalie Hewey, Monticello student council president, discussed beginning of the year events. Student council members attended a seminar over the summer that provided lots of valuable information. The current character pillar is trustworthy. The first student body meeting was September 2 and the first spirit day is scheduled for September 25. She thanked Dr. Bridges, Mr. Hagler and the school board for their generosity of the new playground structure. She read student council's mission statement – *The mission of Monticello student council is to make a positive difference in students' lives. We are also committed to inspire students to use their special talents to give back to the community. We believe that integrity is everything. We are all in this together*. Our motto is *roar with pride*.

DRAFT

Alexandra Manzo, ASB president from Hawkins, talked about the happenings at her school. A leadership camp was conducted before the start of school for Hawkins' and other schools' representatives. The first day of school red carpet walk was enjoyed by students. Back to school nights took place and the first spirit day was twin day. Lots of planning is going into the upcoming college week. ASB cards are currently for sale. The planning for school dances is well underway too.

Jefferson ASB President Cierra Spikes addressed the board. School is off to a great start. There was a popsicle raffle for students with ASB cards. The flip flop spirit day was popular with students and they are also very excited about new principal Mrs. Wooten. College week is next week and each day represents a different university. September 25 is movie night and a great opportunity for families to get together and have fun.

Traina ASB representatives Reyva Dhillon, Jabari Vaughn and Cassidy Hunter introduced themselves and provided their school's report. Lots of new school activities are underway this year. Volleyball and soccer teams for fifth through eighth graders are getting going. This year's drama production is "Little Shop of Horrors". Every Friday students are asked to show their school spirit. On September 11 students will wear red, white and blue in honor of Patriot Day. Students are looking forward to the completion of the new gym.

5.2 Student Enrollment – There was a slight increase in student enrollment from the first week of school.

5.3 GATE Plan – The GATE Advisory Committee supports keeping the approved qualification measurements for the GATE program and requested board approval of the revisions to the plan. Revisions include updates to the curriculum to include the math curriculum adoption and revisions to reflect the interim GATE qualifiers.
MSA (Wingo/Wells) approve the GATE plan, as presented

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

5.4 Revise Student BP and AR 5144.1, Suspension and Expulsion/Due Process, First Reading - Revisions have been made due to a new law regarding when students may be suspended. There is now an emphasis to not suspend on the first offense for certain violations and to find other means of correction. Also, primary grade students may not be suspended for defiance or disruption. This will be brought back next month for a second reading and board adoption.

5.5 Professional Learning Communities Update – Nancie Castro and Sarah Steen presented information on PLC, which is defined as a team of people working independently to achieve a common vision. The three big ideas of PLC are: a focus on learning, a culture of collaboration, and a focus on results.

In 2015-16 the focus is to build common knowledge of PLCs, to form and train leadership teams and to use minimum days effectively. Mrs. Wingo encouraged the administrative team to value and highlight what teachers are doing right so as not to overwhelm staff.

VI. PERSONNEL SERVICES

6.1 Authorization to Hire Short-Term Employees
MSA (Wingo/Wells) approve the authorization to hire short-term employees

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

6.2 Revise Job Descriptions – Paraprofessional and Instructional Aide, Special Education
MSA (Wingo/Wells) approve the revised job descriptions of paraprofessional and instructional aide, special education

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

DRAFT

6.3 Revise Job Description – Information Technology Coordinator
MSA (Wells/Wingo) accept the revised job description of information technology coordinator, as presented

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

6.4 Provisional Internship Permit Request for Resource Specialist Christana Gray
MSA (Wingo/Wells) approve the provisional internship permit request

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

VII. BUSINESS AND FACILTIES

7.1 Measure J Update – Dr. Bridges provides some pictures of the new Monticello playground structure, the Traina gymnasium and interior and exterior pictures from Jefferson School. Each project is on track.

7.2 August 2015 Budget Adjustments
MSA (Wingo/Wells) approve the August Budget Adjustments

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

7.3 Readopt Jefferson School District Local Control Accountability Plan (LCAP), Year 2015-2016 – Dr. Bridges reported on the 2015-2016 LCAP status. SJCOE Business Services is responsible for reviewing the LCAP after local approval. There were several relatively minor changes requested by SJCOE. The presented plan includes those changes.
MSA (Wells/Wingo) approve the readoption of the district LCAP

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

7.4 GANN Appropriations Limit, Resolution 2015-09-01
MSA (Wingo/Wells) approve Resolution 2015-09-01

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

7.5 Sufficient Textbook and Instructional Materials, Resolution 2015-09-02
MSA (Wells/Wingo) approve Resolution 2015-09-02

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

7.6 Unaudited Actuals
MSA (Wingo/Wells) approve Unaudited Actuals, as presented

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

7.7 Jefferson School Furniture and Technology – The Jefferson modernization budget did not include a budget for furniture and certain technologies. The plan is to use contingency funds to cover the estimated $400,000 for these expenses. If the full contingency is utilized, other funding sources are available such as routine repair and maintenance and mandated cost money. Mrs. Maxedon asked for board approval in the creation a budget in resource 0000 of $400,000. This will allow the district to move forward with obtaining proposals and ordering these items for the new buildings.

Mrs. Maxedon confirmed that she will report back to the board with details of the contingency fund balance, as those details appear.
MSA (Wells/Wingo) approve the request to move $400,000 to general fund for the purchase of furniture and technology for Jefferson School

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

DRAFT

VIII. BOARD DISCUSSION AND REPORTS

8.1 CSBA Directors-at-Large Nomination – There was no nomination from the Board.

8.2 Items For Next Board Meeting

- Second reading of suspension BP and AR
- CAASPP test score results

IX. ADJOURN TO CLOSED SESSION - 7:13 PM

Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1,54956.7,54956.8, 54956.9,54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918 (c)

In closed session –

- MSA (Wingo/Wells) approve the hiring of employees #11347, 11348, 11349, 11355, 11356 and 11357; rehire of #11350; resignation of #11351; transfer of #11352 and 11353; the increase of hour of #11358 and 11359; and the leave of absence of #11360

Ayes - 3	Nays -0	Absent – 2	Abstain – 0
Carlson , Wells, Wingo		Jackman, Thomas	

X. ADJOURNMENT - (Wells/Wingo) 8:12 PM

Respectfully submitted,

James W. Bridges
Secretary to the Board

DRAFT